



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
SPECIAL MEETING

9:00 AM

March 25, 2026

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Eric Schlageter.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **8:00 a.m.** by Board President Coradeschi in the Glen D. Peterson Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Nancy Lawrence, Clerk of the Board, conducted the roll call.

Present: Directors Gary Burns, Andy Coradeschi, Randy Levine, Jay Lewitt, and Len Polan.

Director Levine exited the meeting at 9:30 a.m.

Director Polan exited the meeting at 10:10 a.m.

Absent: None

Staff Present: David Pedersen, General Manager
Joe McDermott, Assistant General Manager
Donald Patterson, Assistant General Manager
Adrienne Burns, Director of External Affairs
Darrell Johnson, Director of Water Operations
Biran Richie, Director of Finance and Technology
Nancy Lawrence, Clerk of the Board
Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA

Director Polan moved to approve the agenda. Motion seconded by Director Levine. Motion carried 5-0 by the following vote:

AYES: Directors: Burns, Coradeschi, Levine, Lewitt, and Polan.

NOES: None

ABSTAIN: None

ABSENT: None

3. PUBLIC COMMENTS

Eric Schlageter, Director of Engineering and Facilities, introduced New Employee Jordan Hagen, Maintenance Mechanic I.

4. CONSENT CALENDAR

- A List of Demands: March 17, 2026:** Receive and File
- B Minutes: Regular Meeting March 3, 2026,** Approve
- C Monthly Cash and Investment Report: January 2026** Receive and the Monthly Cash and Investment Report for January 2026
- D Statement of Revenues, Expenses and Changes in Net Position: January 2026.** Receive and file the Statement of Revenues, Expenses and Changes in Net Position for the period ending on January 31, 2026
- E Calabasas Tank Rehabilitation Project: Final Acceptance**
Authorize the General Manager to execute a Notice of Completion and have the same recorded; and in the absence of claims from subcontractors and others, release the retention, in the amount of \$11,339.35, 30-calendar days after filing the Notice of Completion for the Calabasas Tank Rehabilitation Project.
- F Supply and Delivery of Valves, Assembly Kits and Actuators: Award**
Authorize the General Manager to approve an initial one-year blanket purchase, in the amount of \$100,000, with four one-year renewal options, for the supply and delivery of valves, assembly kits and actuators.
- G Annual Supply and Delivery of Ammonium Hydroxide: Change Order**
Authorize the General Manager to approve a change order with Airgas Specialty Products, Inc., increasing the annual amount by \$19,310.55 for the current year and two subsequent one-year renewal options, for the supply and delivery of ammonium hydroxide.

H Update to Records Retention Schedule and Authorization of Records Destruction

Pass, approve, and adopt proposed Resolution No. 2665, approve an updated records retention schedule and authorize destruction of certain records.

RESOLUTION NO. 2665

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT ADOPTING A RECORDS RETENTION SCHEDULE AND AUTHORIZING DESTRUCTION OF CERTAIN DISTRICT RECORDS

(Reference is hereby made to Resolution No. 2665 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

I Tapia Water Reclamation Facility 003 Outfall Rehabilitation Project: Contract Amendment

Authorize the General Manager to execute an amendment, in the amount of \$4,384, to the professional services agreement with Rincon Consultants, Inc., for additional permitting support associated with the Tapia Water Reclamation Facility 003 Outfall Rehabilitation Project

J Local Agency Formation Commission: Nomination of Candidate for Independent Special District Voting Member

Nominate Director Gary Burns for consideration to fill an upcoming vacancy as the independent special district voting member on the Los Angeles County Local Agency Formation Commission.

Director Levine moved to approve consent items. Motion seconded by Director Polan. Motion carried 5-0 by the following vote:

AYES: Directors: Burns, Coradeschi, Levine, Lewitt, and Polan.

NOES: None

ABSTAIN: None

ABSENT: None

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Proclamation in Recognition of Government Finance Professionals Week

Director Coradeschi presented the Proclamation for Finance Professionals Week.

B MWD Representative Report

Director Lewitt reported that stage 1 of the Sepulveda feeder is underway and will be completed in July 2026 and will provide 30cfs pumping capacity. Stage 2 will expand the pumping capacity to 160 cfs and additional infrastructure could add 5% supply over 7 years. Projected rate increases potentially reduced from 9.5% to 5%-6% annually

C Public Affairs Update

Mischa Webley reported on The Lady Face Mountain Film Festival, WaterReuse Symposium, International Women's Day Luncheon, and the Great Race Sponsorship. Fix-A-Leak Week launched with 900 views.

6. TREASURER

Director Levine provided the treasurers report including a \$5 Million dollar check run with the largest payment going to Metropolitan for water purchase.

7. GENERAL MANAGER

A Annual Property and Liability Insurance: Renewal

Donald Patterson provided an overview for the Annual Property and Liability Insurance. David Shore of Tolman and Wiker provided the report that included a summary of insurance market trends, the District's risk profile, and a summary of potential policy changes including: increasing cyber security from \$1 to \$2 million, increasing earthquake coverage from \$40 to \$50 million and increasing liability coverage from \$51 to \$61 million.

Director Burns moved to approve Item 7A renewal with Mutual Partners/AIG for \$3,695,236 including increased cyber coverage of \$2 million, Motion seconded by Director Levine Motion carried 5-0 by the following roll call vote:

AYES: Directors: Burns, Coradeschi, Levine, Lewitt, and Polan.

NOES: None

ABSTAIN: None

ABSENT: None

8. FINANCE AND TECHNOLOGY

A Electronic Document Management System Implementation and Records Imaging Services: Award

Ivo Nkwenji, Information Systems Manager, presented the report and proposals

totaling \$922,874 over three years. The project covers Laserfische Cloud Data Management System, Freedoc scanning/cataloging service of approximately 6.3 million images/files stored based on the district's retention schedule, and annual support.

Director Polan moved to approve consent items. Motion seconded by Director Buns. Motion carried 4-0 by the following vote:

AYES: Directors: Burns, Coradeschi, Lewitt, and Polan.

NOES: None

ABSTAIN: None

ABSENT: Director: Levine

9. **NON-ACTION ITEMS**

A. General Manager's Reports

(a) General Manager Dave Pedersen reported that he testified on SB1153 a bill for potable use and structure fire support. The budget workshop is scheduled to be held during the regular meeting of April 21, 2026. Form 700's are due April 1, 2026. Strategic Planning Workshop is March 31, 2026, and the Pure Water groundbreaking event is April 10, 2026.

(b) Follow-up Items

None

B. Directors' Comments and Report on Outside Meetings

Director Polan reported on the ACWA DC Conference

Director Burns reported on the Urban Water Institute Conference and Pure Water National

Director Lewitt reported on the WaterReuse Symposium

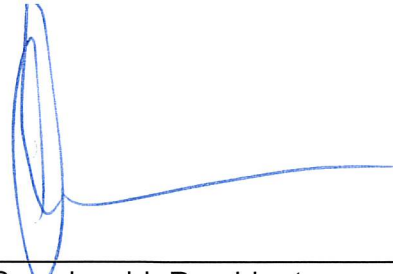
Director Coradeschi reported on OceanWell and the WaterReuse Symposium.

10 **FUTURE AGENDA ITEMS**

None.


11 **ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **10.12 a.m.**



Andy Coradeschi, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:



Gary Burns, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

